

BYLAWS OF THE EXECUTIVE COMMITTEE
Erath County Republican Party
Adopted July 14, 1992

ARTICLE ONE
THE EXECUTIVE COMMITTEE

1.01 Name. The name of the Committee shall be the Erath County Executive Committee, hereinafter referred to as the "Executive Committee."

1.02 Membership. Membership of the Executive Committee shall be comprised of the Republican County Chairman and the Republican Precinct Chairmen of Erath County, Texas, as provided by the Election Code of the State of Texas.

1.03 Duties. The Executive Committee shall exercise those powers conferred upon it by the Election Code of the State of Texas, and by these By-laws, and shall perform all duties necessary to promote the best interest of the Republican Party of Texas in Erath County.

ARTICLE TWO
OBJECTIVES

2.01 Objectives. The objectives of the Executive Committee shall be

(1) To conduct the business of the Erath County Republican Party as required by the Texas Election Code, Texas Republican Party, and any and all other business as may be required to be an effective representative of the duly constituted Republican organization of the State of Texas, and to support the objectives and policies of the Republican National and State committees and to work for the election of the Republican Party's nominees;

(2) To promote an informed electorate through political education;

(3) To increase the effectiveness of residents of Erath County in the cause of good government through active participation;

(4) To facilitate cooperation among Republicans of Erath County and to promote the welfare and growth of the County Republican Party; and

(5) To foster and encourage loyalty to the Republican Party; and to promote its ideals.

ARTICLE THREE
MEETINGS

3.01 Statutory Meetings. Meetings required by the Election Code shall convene at the time and place provided by the Code to conduct such business as may properly arise.

3.02 Regular Business Meetings. Meetings of the Executive Committee shall be held a minimum of four times per year and shall be scheduled by the County Chairman with the approval of the Executive Committee. All members shall be notified of the time, place, and agenda of these meetings at least ten (10) days prior to the date they are to be held.

3.03 Special Meetings. Special meetings of the Executive Committee may be held at any time upon

- (1) A written call issued by the County Chairman, or
- (2) A written call by twenty percent (20%) or more of the number of members of the Executive Committee in office at the time of the signing of the call.

3.04 Notice of Special Meeting. Any call must be delivered to the Secretary at least fourteen (14) days prior to the date specified in the call for the meeting. The call and notice must contain the time and place of the Special Meeting, together with the object or objects thereof. At least ten (10) days prior to the date of the meeting, written notice of the call containing information required by these Bylaws shall be mailed to each member of the Executive Committee at his address as it appears on the records of the Executive Committee by or under the authority of the Secretary.

ARTICLE FOUR CONDUCT OF MEETINGS

4.01 Quorum. At all Special and all Regular Business Meetings there shall be present, in order to constitute a quorum, at least twenty-five percent (25%) of the members of the Executive Committee in office at the time the meeting is called to order. If a quorum is not present, a less number may adjourn the meeting to some future date, not to exceed ten (10) days. At all Statutory Meetings a quorum shall consist of those members of the Executive Committee present, provided, however, that if a majority of the members are not present, then only such business as is called for by the Election Code shall be transacted at such meeting.

4.02 Attendance at Meetings. At all meetings of the Executive Committee only members and officers of the Committee shall have the privileges of the floor.

4.03 Voting. Only members of the Executive Committee shall have the right to vote.

ARTICLE FIVE OFFICERS AND THEIR DUTIES

5.01 Eligibility. According to Sec. 162.001 of the Texas Election Code, "Affiliation with party required",

- a) a person must be affiliated with a political party to be eligible to
 - (1) serve as a delegate to or otherwise participate in a convention held by the party under this code;
 - (2) be elected as a member of or be appointed to fill a vacancy on a state executive committee; or
 - (3) be appointed to fill a vacancy on a county executive committee.
- b) The affiliation requirement prescribed by Subsections (a)(2) and (3) applies only during a voting year in which the general election for state and county officers is held and does not apply until
 - (1) general primary election day, for a party holding a primary election, or
 - (2) the date of the precinct convention held under this title, for a party nominating by convention.

5.02 County Chairman. The County Chairman is elected for a two (2) year term in the Texas Primary Election by county primary voters. He (she) shall provide strong leadership for the local organization and recruit people to fill key positions in the organization. He (she) shall conduct primaries, precinct conventions, and county conventions in even-numbered years, keep election records and take all steps to insure secret balloting and honest elections. He (she) shall assist Republican candidates in planning campaigns and shall stimulate auxiliary Republican clubs. Other duties of the County Chairman include organizing opportunities for party growth and development such as communicating with newsletters, providing speakers for local organizations, appearing at as many local events as possible, setting up Republican booths when possible, issuing news releases, maintaining a county GOP headquarters, supporting community activities, raising funds for basic party expenses, scheduling training schools for precinct chairmen and election judges, attending

Republican Party of Texas County Chairmen Association training schools, encouraging voter registration drives on high school campuses as well as elsewhere.

5.03 County Vice-Chairman. The County Vice-Chairman shall be appointed by the County Chairman, with the appointment being confirmed by the Executive Committee, for a term no longer than that of the County Chairman who appoints him (her). The Vice-Chairman acts in place of the County Chairman when the Chairman is not available to perform his (her) duties. The Vice-Chairman shall coordinate the activities of all auxiliary groups in the county. The Vice-Chairman shall assist the County Chairman in all the duties of that office as assigned by the County Chairman.

5.04 Precinct Chairman. The Precinct Chairman is elected for a two (2) year term by primary voters in the precinct in which he (she) resides. In general, the Precinct Chairman carries out all precinct programs prescribed by the County Chairman and the County Executive Committee. He (she) will help elect Republican candidates by conducting political preference surveys in his (her) precinct and making certain all Republicans and Republican leaning independents are registered to vote. He (she) will recruit volunteers to assist in the work, attend all meetings of the County Executive Committee, conduct Republican Primary Elections and Republican Precinct Conventions in his (her) precinct.

5.05 Secretary. A Secretary will be appointed by the County Chairman with the approval of the Executive Committee at the first statutory meeting of each newly elected Executive Committee, and shall serve for the same term as the Executive Committee. The Secretary will keep an up-to-date roll of the Executive Committee members, insure that each member receives timely notices of meetings, and maintain a permanent file containing minutes of the Executive Committee meetings. The Secretary will keep an up-to-date mailing list of party members and interested persons and will mail newsletters or other communications at the direction of the County Chairman.. In the event of a vacancy in the office of County Chairman, the Secretary shall call a meeting of the Executive Committee for the purpose of electing a new Chairman, as outlined in the Texas Election Code. The secretary is authorized to receive applications for a place on the primary ballot, as provided in the Texas Election Code. A Corresponding Secretary may be appointed by the County Chairman with the approval of the Executive Committee. The Corresponding Secretary shall be responsible for correspondence and other duties as directed by the County Chairman.

5.06 Treasurer. A Treasurer shall be appointed by the County Chairman with the approval of the Executive Committee. He (She) shall be the custodian of all funds of the organization and as such shall be responsible for keeping the systematic records and for complying with any applicable state and federal statutes with regard to reporting contributions and expenditures. The Treasurer shall collect funds and deposit them in a bank approved by the Executive Committee. The Treasurer will also pay all bills and dispense funds by check on the order of the County Chairman or his (her)designated appointee. The Treasurer will make written reports of receipts and disbursements for presentation to the Executive Committee at all regular business meetings. The Treasurer will keep accurate and complete financial contributor records, listing name, address, amount given and the date of contribution. The Treasurer's books and records will be open to all members of the Executive Committee upon request. An annual audit will be conducted by a committee of three (3) appointed by the County Chairman and be completed and presented to the Executive Committee not later than March 1 of the following year.

5.07 Parliamentarian. A Parliamentarian may be appointed by the County Chairman with the approval of the Executive Committee. The duties of this office will be to keep order at all meetings and insure that they are conducted in accordance with proper authorities.

5.08 Failure to appoint. Should the County Chairman fail to appoint the above-named Officers within three months of his (her) certification or appointment to that office, the Executive Committee shall make these appointments on its own cognizance.

ARTICLE SIX APPOINTMENTS

6.01 Selection Committee. The County Chairman shall appoint a Selection Committee Chairman and a minimum of two (2) additional members who shall make recommendations on appointments to fill vacancies of Precinct Chairmen and shall assist in removal of appointed members of the Executive Committee. The appointment or removal of members of the Executive Committee must be approved by a majority vote of the Executive Committee. This committee will also recommend replacements for the office of County Chairman.

6.02 Vacancies. In the event a vacancy occurs in the office of County Chairman, the Executive Committee shall appoint a replacement in the following manner: the standing Selection Committee will meet and present its recommendations to the Executive Committee for approval at a Special Meeting called by the Secretary for that purpose, or at a regular meeting as long as notice for that order of business is given in writing at least ten (10) days in advance. In the event a vacancy occurs in the office of Precinct Chairman, the standing Selection Committee shall present a nominee to the Executive Committee. The appointment to the unexpired term shall be made upon the approval of the Executive Committee.

ARTICLE SEVEN PARLIAMENTARY AUTHORITY

7.01 Authority. *The Republican Party of Texas Rules for All Conventions and Meetings and Robert's Rules of Order, Newly Revised*, will govern all meetings except where inconsistent with the provisions of the Bylaws of this organization.

ARTICLE EIGHT AMENDMENTS

8.01 Amendment Procedure. These bylaws may be amended at any regular meeting of the Executive Committee by a two-thirds (2/3) vote of all the members present, which must represent twenty-five percent (25%) of the total membership of the Executive Committee; provided written notice to amend has been given at the previous regular meeting and also in the notice of the call of the meeting.